

October 21, 2024

ASHTABULA COUNTY TECHNICAL & CAREER CENTER BOARD OF EDUCATION

The meeting of the Ashtabula County Technical & Career Center Board of Education was called to order by President Barrickman on October 21, 2024, at 10:00 a.m. in the Board Room of Building B.

Present: Debra Barrickman, Barbara Klingensmith, Eric Nesbitt, William Niemi, Jamie Ortiz, Gus Saikaly, Harlan Waid, Supt. Wludyga, Treasurer Elly, Krista Shean, Harleigh Hodge, Michael Thornton-Ashtabula County District Library, Participants of She Dig Field Trip: Haylee McDerment, Mariah Gildersleeve, Claire Monday

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It was moved by Mr. Nesbitt and seconded by Mr. Saikaly that the Board adopt the Agenda for October 21, 2024.

**ADOPT AGENDA**

ROLL CALL: Nesbitt, yes; Niemi, yes; Ortiz, yes; Saikaly, yes; Waid, yes; Barrickman, yes; Klingensmith, yes. Motion carried.

\* \* \* \*

Treasurer Elly certified Compliance with Meeting Requirements Rules.

**MEETING  
COMPLIANCE**

\* \* \* \*

The meeting was opened with the Pledge of Allegiance.

**PLEDGE OF  
ALLEGIANCE**

\* \* \* \*

1. Haylee McDerment, Mariah Gildersleeve, and Claire Monday gave a presentation about She Dig.

**VISITORS/GUESTS**

2. Harleigh Hodge gave a presentation and handout about the SSIP Grant.

3. The Auditor of State Fraud Video was viewed.

\* \* \* \*

A. It was moved by Mrs. Ortiz and seconded by Mr. Niemi that the minutes of the regular September meeting as sent to all board members prior to this meeting be approved and their reading be dispensed with.

**MINUTES**

October 21, 2024

Comment: The two corrections that were emailed out prior to the meeting have been corrected and those corrections are in the folders.

ROLL CALL: Niemi, yes; Ortiz, yes; Saikaly, yes; Waid, yes;  
Barrickman, yes; Klingensmith, yes; Nesbitt,  
yes. Motion carried.

\* \* \* \*

It was moved by Mrs. Ortiz and seconded by Mr. Niemi  
that the financial reports for September including the following  
investments and items be approved:

B. Premier Savings Deposits

Premier Savings Withdrawal

RedTree Investment Group

9/30/2024 August Interest Added to Investments

**FINANCIAL**  
**REPORTS/BILLS/**  
**ACTIVITY**  
**ACCOUNT**  
**BUDGETS/NEW FUNDS/**  
**NEW INTEREST**  
**ACCOUNT/OTHER**

\$18,735.31

Star Ohio

9/30/2024 September Interest Added to Investments

\$30,980.74

Average Interest Rate for September from Huntington Premier Savings: 2.797%

September Interest Earned from Premier Savings:

\$9,090.04

Total All Funds Invested as of 9/30/2024:

\$15,595,357.56

Interest Earned FTD as of 9/30/2024:

\$174,791.49

Comment: The Frontline Report has been updated. Will also be changing other  
financial reports for next month's meeting showing bank reconciliation and  
all bank statements.

C. That Bills for September be approved. Vouchers were presented to  
Board members for their review.

D. That the following activity account budgets be approved for the  
2024-2025 school year. Budgets will be made available at the  
Board Meeting.

Automotive Collision Technology I & II  
Automotive Technology I & II  
Career-Technical Exploration A & B  
Career-Technical Exploration C & D

October 21, 2024

Carpentry I & II  
Computer Systems & Networking I & II  
Construction Technologies I & II  
Cosmetology I  
Cosmetology II  
Culinary Arts I  
Culinary Arts II  
Drug Free Clubs  
Early Childhood I & II  
Electricity I & II  
Engineering Academy  
Engineering Academy II – Design  
Engineering Academy II – Machining  
Future Farmers of America (FFA)  
Health Care Academy I  
Health Care Academy II – Dental  
Health Care Academy II – Medical  
Health Care Academy II – Pharmacy  
Helen Berman Memorial Scholarship  
Horticulture, Landscaping & Parks Management I & II  
James E. French Student Scholarship  
LPN/RN  
Lester C. Marrison Student Scholarship  
National Honor Society (NHS)  
Power Sports & Outdoor Equipment I & II  
Public Safety Academy I & II  
Scholarship Fund  
SkillsUSA Council  
Small Animal Care I & II  
Software & Application Design I & II  
Student Activities  
Summer School  
Sunshine Club  
Visual Design & Imaging I & II  
Welding I & II  
Workforce Adult Cosmetology  
Workforce Development

Comments: Dr. Barrickman asked if there were any significant changes. Mrs. Elly stated no change from last year other than instructor changes. All the same activity budgets, no new ones.

October 21, 2024

E. That the following New Funds be approved:

- |                                    |          |
|------------------------------------|----------|
| a. Will Smith Memorial Scholarship | 007-9325 |
| b. Key Opportunities FY25          | 019-9625 |
| c. CCMEP FY25                      | 019-9725 |
| d. Steps Towards Success FY25      | 019-9825 |

Comments: The Will Smith Memorial Scholarship is a new scholarship given with \$2,500.00 to start.

Mrs. Ortiz asked with these new funds, will any funds go away? Mrs. Elly answered yes, the 019-9600, 019-9700, and 019-9800 will go away. The following year 019-9726 will be added and these will drop off.

F. That the New Public Funds Interest Account through Huntington National Bank for retainage for the Career Tech Construction Project be approved. (Enclosed)

G. Other

1. Personnel – The Treasurer recommends the following personnel action:

a. Resignation (Enclosed)

1. It is recommended that the Board accept the resignation of Debra Naylor as Fiscal Accountant to accept the Administrative Secretarial position, effective October 14, 2024.

ROLL CALL: Niemi, yes; Ortiz, yes; Saikaly, yes; Waid, yes; Barrickman, yes; Klingensmith, yes; Nesbitt, yes. Motion carried.

\* \* \* \*

Mayor Jim Chiacchiero, Village of Jefferson – according to the Community Reinvestment Act, it is required to have a representative from A-Tech.

**CORRESPONDENCE**

It was moved by Mrs. Klingensmith and seconded by Mrs. Ortiz that the Board approve the following:

**PERSONNEL/  
EMPLOYMENT**

1. Personnel – The Superintendent recommends the following personnel actions:

a. Resignation (Enclosed)

1. It is recommended that the Board accept the resignation of Micheal Weldy as Personal Growth Advisor effective September 24, 2024.

b. Employment

1. It is recommended that Debra Naylor be issued a one-year 224 day (Prorated) limited contract as Administrative Secretary beginning October 14, 2024 through June 30, 2025 at Step 12 on the non-bargaining schedule, in accordance with ORC 3319.083.

c. Employment – Supplemental Extended Service

1. It is recommended that the following teaching personnel be issued a contract for Statewide System Improvement Plan (SSIP) Team Roles for the 2024-2025 school year, not to exceed 30 hours, on an as needed basis, as per the teachers negotiated agreement and in accordance with ORC 3319.11(1) and 3319.11(e) at \$30.00 per hour:

Justin Eldred

d. Employment – Supplemental Contract

1. It is recommended that the Treasurer and Superintendent be issued supplemental contracts for responsibilities related to the facilities expansion project for the 2024-2025.

Lindsey Elly

R. Scott Wludgya

Comment: Dr. Barrickman confirmed these are the supplemental contracts discussed in last month's Executive Session.

e. Employment – Workforce Development

1. It is recommended that David Robinson be issued a full-time contract for the Youth Opportunities Program as Personal Growth Advisor I beginning October 1, 2024 to June 30, 2025 at \$18.00 per hour, pending satisfactory criminal records background check and proper certification, in accordance with ORC 3319.11(1) and 3319.11(e). (Resume Enclosed)
2. It is recommended that Jacqueline Fahnestock be issued a full-time contract for the Youth Opportunities Program as Personal Growth Advisor I beginning October 3, 2024 to

October 21, 2024

June 30, 2025 at \$18.00 per hour, pending satisfactory criminal records background check and proper certification, in accordance with ORC 3319.11(1) and 3319.11(e). (Resume Enclosed)

3. It is recommended that Tre'Loren Scruggs be issued a full-time contract for the Youth Opportunities Program as Job/Transition Coach beginning October 21, 2024 to June 30, 2025 at \$22.50 per hour, pending satisfactory criminal records background check and proper certification, in accordance with ORC 3319.11(1) and 3319.11(e). (Resume Enclosed)
4. It is recommended that Holly Pierce be issued a part-time contract for Youth Opportunities as "yO!" Job monitor beginning September 1, 2024 to June 30, 2025 on an as needed as scheduled basis at \$15.00 per hour, in accordance with ORC 3319.11(1) and 3319.11(e).
5. It is recommended that Amy Stadler be issued a part-time contract as Evening Coordinator beginning September 30, 2024 to June 30, 2025, on an as needed as scheduled basis set by the Superintendent, at \$31.00 per hour pending sufficient student enrollment, in accordance with ORC 3319.11(1) and 3319.11(e).
6. It is recommended that the following Workforce Development personnel be issued contracts for 2024-2025, on an as needed as scheduled basis by the Superintendent, at \$22.00 per hour pending proper certification and sufficient student enrollment and satisfactory criminal records background check in accordance with ORC 3319.11(1) and 3319.11(e):

Dawn Krein                      Phlebotomy Instructor

7. It is recommended that the following Workforce Development personnel be issued contracts for 2024-2025 school year as Firefighter Instructors, on an as needed as scheduled basis set by the Superintendent, at \$22.00 per hour pending proper certification and sufficient student enrollment and satisfactory criminal records background check in accordance with ORC 3319.11(1) and 3319.11(e):

Jamie Burgett                      Chad Kendzerski

f. Employment – Substitute Personnel

1. It is recommended that the following be issued contracts as

October 21, 2024

substitutes in the areas listed, on an as needed as scheduled basis for the 2024-2025 school year in accordance with the non-bargaining salary schedule and, pending satisfactory criminal records background check and proper certification, in accordance with ORC 3319.083:

Brittany Hopson	Substitute Cafeteria
Brittany Hopson	Substitute General Secretary/Switchboard

## 2. Salary Adjustments

- a. Due to completion of coursework and/or licensure, it is recommended to adjust the salary of the following certified staff personnel for the 2024-2025 school year as per the negotiated agreement:

Mark Brest	From Class III, Step 12 to Class IV Step 12
Bryan Dobos	From Class III, Step 20 to Class IV Step 20
Monica Offsend	From Class IV, Step 20 to Class V Step 20
Staci Zappitelli	From Class V, Step 20 to Class VI Step 20

- b. It is recommended that the hourly rates of the following Adult Workforce Development part-time staff be adjusted effective October 7, 2024:

Shara Parkomaki	Evening Coordinator	From \$23.00/hour to \$31.00/hour
Derrick Krzys	EMT/Fire Coordinator	From \$23.50/hour to \$31.00/hour
Danielle Isenberg	Welding Instructor	From \$22.00/hour to \$30.00/hour
Matthew Jackson	Welding Instructor	From \$22.00/hour to \$30.00/hour
Edward Joyce	Machining Instructor	From \$22.00/hour to \$30.00/hour
John-Michael Tuosto	CNC Instructor	From \$22.00/hour to \$30.00/hour
Leo Warsing	Inventor Instructor	From \$22.00/hour to \$30.00/hour

- c. It is recommended to adjust the hourly rates of the following Aspire & Youth Opportunities staff, effective beginning October 7, 2024:

Christine Cawthon	Administrative Assistant	From \$16.00/hour to \$18.00/hour
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ROLL CALL: Ortiz, yes; Saikaly, yes; Waid, yes; Barrickman, yes; Klingensmith, yes; Nesbitt, yes; Niemi, yes.  
Motion carried.

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October 21, 2024

It was moved by Mrs. Klingensmith and seconded by Mr. Niemi that the Board approve the following:

**OUT-OF-COUNTY  
STATE FIELD  
TRIPS/DONATIONS  
INVENTORY/  
PROJECT FUNDING  
AGREEMENT**

**3. Out-of-County/State Field Trips**

- a. Environmental & Natural Resources 11/11/2024 Lisbon, OH
- b. SkillsUSA – Fall Leadership 11/14-11/15/2024 Columbus, OH

**4. Donations**

- a. It is recommended that the Board accept the following donations to the Comfort Zone, student food and clothing pantry. A letter of appreciation will be forwarded.
  - 1. M.R.H. Paving & Sealcoating donated 100 personal hygiene kits.
  - 2. Classy Consignments donated gently used clothing and shoes.
  - 3. The Big Red Shed at Valley View Farms donated 100 pumpkins, 100 mini gourds, and 16 watermelons.
  - 4. The Jefferson Family Dollar employees purchased school supplies.
- b. It is recommended that the Board accept the following donation. A letter of appreciation will be forwarded:
  - 1. J&C Plastics donated body filler spreaders, plastic razor blades, paint mixing sticks to be used for educational purposes in the Automotive Collision program.

**5. Items to be Removed from Inventory (Enclosed)**

We have equipment that is beyond repair and no longer usable for operational needs. It is the Superintendent's recommendation that since the value is below \$2,000 that the Board authorizes the removal of said item from the District's inventory and authorizes the Superintendent to dispose of or cannibalize said item.

Comment: Dr. Barrickman asked what zero clients are. Mr. Wludyga responded that they are computers from Conneaut that were used in the satellite program there.

**6. Authorize the Superintendent to Enter into a Project Funding Agreement with the County Commissioners for the Growing Rural Independence Together (GRIT) Program for Transportation Services from October 1, 2024 to June 30, 2025 Pending Approval from the Ashtabula County Job & Family Services and the County Commissioners.**



October 21, 2024

- Comments: a. Dr. Barrickman asked what GRIT was used for? Mr. Wludyga responded that an ACTS flyer was posted online, and the transportation will be used for transportation for evening adult classes.
- b. Mr. Niemi asked if it was only for A-Tech students or Kent as well? Mr. Wludyga responded it was for our classes or Kent, any education or transportation to work.
- c. Mr. Saikaly asked how much funding we would be receiving? Mr. Wludyga responded the funding is through GRIT and is around \$44,000.00.

ROLL CALL: Saikaly, yes; Waid, yes; Barrickman, yes; Klingensmith, yes; Nesbitt, yes; Niemi, yes; Ortiz, yes. Motion carried.

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Mr. Niemi went over the legislative report with the Board.

**LEGISLATIVE  
REPORT**

It is still quiet – they have not met since the end of June, but they did pass 29 bills in June.

They are not anticipating any sessions until after the election. In the meantime, we still need to be good advocates for Fair School Funding for K12 and Career Tech.

\* \* \* \*

Mr. Saikaly Mr. Nesbitt, and Mrs. Klingensmith will be attending the Capital Conference.

**BOARD  
PROFESSIONAL  
DEVELOPMENT**

1. Secondary Student Enrollment Update – Krista Shean
2. Fall Adult Workforce Development Enrollment Update – Mr. Wludyga provided handouts.
3. 8<sup>th</sup> Grade Visits – Mr. Wludyga reported they just finished and were well received – the students had a good time.
4. Water line proposal from Ashtabula County Environmental Services – Mr. Wludyga wanted to share with the Board that they want to expand the water lines beyond us. A handout consisting of 2 quotes was provided.
5. Construction Update – Mr. Wludyga showed some pictures.

**SUPT'S  
REPORT**

October 21, 2024


6. Imagination Library Rise & Shine for Reading Breakfast will be from 8:30 a.m. to 10:00 a.m. at Ashtabula County Head Start on Thursday October 24, 2024. Fran DeWine will be in attendance.

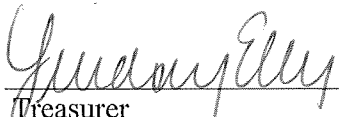
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It was moved by Mr. Nesbitt and seconded by Mr. Niemi that the meeting be adjourned at 12:00 p.m. with the next Regular Meeting to be held on Monday, November 18, 2024, beginning at 10:00 a.m. in the Boardroom of Building B.

**ADJOURNMENT**

ROLL CALL: Waid, yes; Barrickman, yes; Klingensmith, yes; Nesbitt, yes; Niemi, yes; Ortiz, yes; Saikaly, yes. Motion carried.

  
President

  
Treasurer